

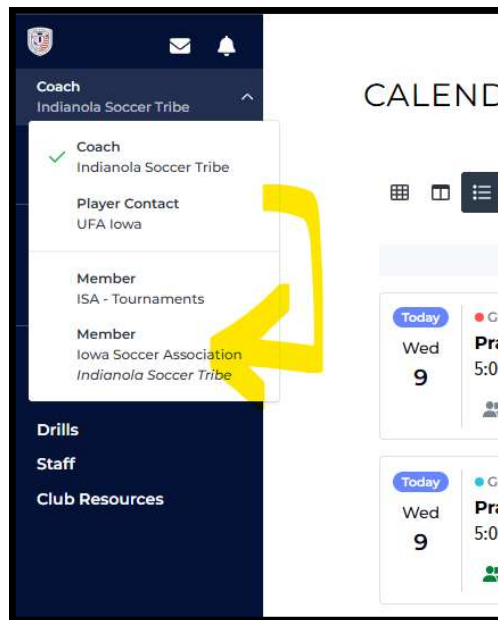


How to Request Schedule Change?

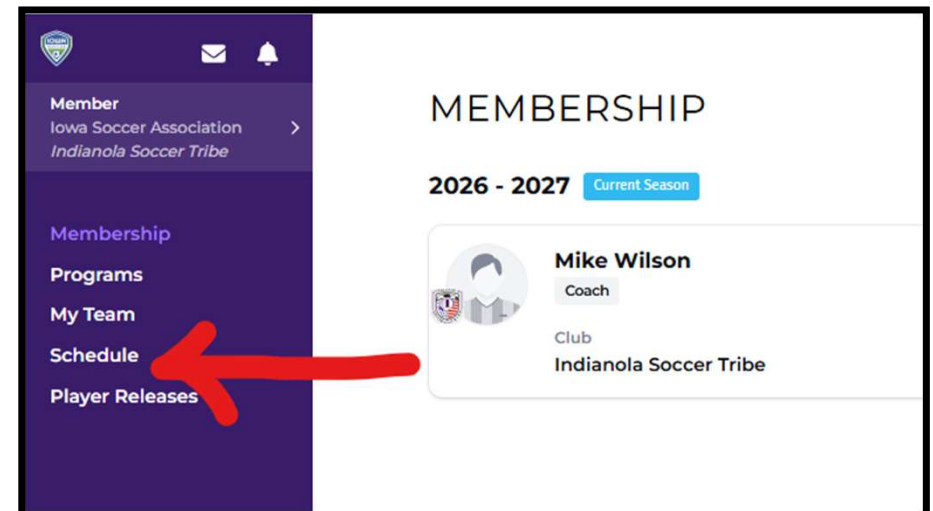
A screenshot of the PlayMetrics login page. The page has a purple header with the "PLAYMETRICS" logo. The main content area is white and contains a login form. The form has the heading "Login to your PlayMetrics account." followed by two input fields: "Email" and "Password". Below the password field is a link that says "Forgot your password?". A purple "Login" button is positioned below the input fields. At the bottom of the form area, there is a link "Looking for your account?". Below the form area, there is a red-bordered box containing the text "Request Schedule change cannot be submitted from mobile phone." To the right of this box, there is text that says "Need Help? Email support@playmetrics.com or submit a support ticket in our Help Center." and two buttons for downloading the app: "Download on the App Store" and "GET IT ON Google Play".

- Step 1 – Log into PlayMetrics - <https://gb.playmetrics.com/login>

- Step 2: Change your role from Coach to Member.



- Step 3: Go to Schedule



Step 4: Select game from schedule



Member

Iowa Soccer Association

Indianola Soccer Tribe

Membership

Programs

My Team

Schedule

Player Releases

SCHEDULES

View by
Iowa Soccer League - Academy Fall 2026

Icon Legend

Search

More Actions

Date & Time	ID	Round	Field	Home Team	Away Team	Score	Status
Sep 12, 11:30 AM	220469	Round 1	Collison Soccer Park 2D	Bondurant Soccer Club U9 GIRLS ACADEMY	Indianola Soccer Tribe G9/10 Academy IST Purple	-	Scheduled
Sep 19, 10:15 AM	220478	Round 2	Indianola Middle School 2	Indianola Soccer Tribe G9/10 Academy IST Purple	Dallas Center Grimes Soccer Club DCG U9G Academy	-	Scheduled
Sep 26, 1:00 PM	220482	Round 3	Indianola Middle School 2	Indianola Soccer Tribe G9/10 Academy IST Purple	Des Moines Soccer Club DMSC Academy U9 Girls Blue	-	Scheduled
Oct 10, 9:00 AM	220492	Round 5	Indianola Middle School 2	Indianola Soccer Tribe G9/10 Academy IST Purple	Pleasant Hill Soccer Club 2026 Academy Girls	-	Scheduled
Oct 11, 1:00 PM	220491	Round 5	Upstill Park U9/10	Gilbert Soccer Club Gilbert Girls U9	Indianola Soccer Tribe G9/10 Academy IST Purple	-	Scheduled
Oct 17, 10:15 AM	220499	Round 6	Walker Johnston Park UPPER Field U10	Iowa United FC Iowa United FC Academy U9 Girls Silver	Indianola Soccer Tribe G9/10 Academy IST Purple	-	Scheduled
Oct 31, 9:00 AM	220510	Round 8	Water Works Soccer Complex V	Des Moines Soccer Club DMSC Academy U9 Girls Red	Indianola Soccer Tribe G9/10 Academy IST Purple	-	Scheduled

1-7 / 7

Step 5: Send Message

Coach Contact Info is available to view and recommend phone call/text message if no response to email notification or short notice.

The screenshot shows the PlayMetrics website interface. The main content area displays a game schedule for Game #220469. A red arrow points to the 'Send Message' button in the top right corner of the game details panel. Below the game details, there are two tables for 'Team Staff' for both teams, with blue boxes highlighting the 'Email & phone number' column.

Game #220469 Details:

- Division: 9U Girls
- Date: Sep 12, 2026 - 11:30 AM CT
- Location: Collison Soccer Park - Field 2D
- Home Team: U9 GIRLS ACADEMY (Bondurant Soccer Club)
- Away Team: G9/10 Academy IST Purple (Indianola Soccer Tribe)

Team Staff:

Name	Contact Info
John McKinney Head Coach	Email & phone number
Zachary Berk Assistant Coach	

Name	Contact Info
Stacia Kleene Head Coach	Email & phone number
Jami Daniel Assistant Coach	
Jeff Daniel Assistant Coach	
Carrie Spargo Assistant Coach	
Mike Wilson Assistant Coach	

Send Message (example)

Game #220469

To: Iowa Soccer League - Academy Fall 2026

- ☒ League Admins
- ☒ Club Admins
- ☒ G9/10 Academy IST Purple Team Admins
- ☒ U9 GIRLS ACADEMY Team Admins

Indianola Soccer Tribe

- ☒ Club Admins

Bondurant Soccer Club

- ☒ Club Admins

Message

We have team conflict and would like to reschedule for Sat. Oct 10 @ 9:30AM (same location). Please let us know if that works for your team.

[Cancel](#) [Send Message](#)

ATTENTION:
Check all boxes to ensure message is sent to Club Admins, Team Admins & League Admin for review.

Example: View of Sent Messages

Rescheduled

Notes Messages 3 Change Status ... X

Game #225619

Details Roster Infractions

Division: U11 Girls Date: Sep 26, 2026 - 3:00 PM CT Location: SCORE Recreation Athletic Complex - Field 2

Iowa Soccer League - Rec Central Fall 2026

Home Team

Nevada U11 Girls
Nevada Soccer Club

VS

Away Team

NPU G11A
North Polk United Soccer Club

Team Staff

Nevada U11 Girls
Nevada Soccer Club

Name	Contact Info
Mark Rhodes Head Coach	Email & phone number
Hattie Rhodes Assistant Coach	

NPU G11A
North Polk United Soccer Club

Name	Contact Info
Joe Ruddy Head Coach	Email & phone number

Rescheduled

Game #225619

Game Messages

3 Messages + Send Message

Division: U11 Girls

Jill Lomp Club Admin
Nevada Soccer Club
Sep 10, 2026 @ 12:01 PM
To: League Admin, North Polk United Soccer Club Club Admin, NPU G11A Team Admins, Nevada U11 Girls Team Admins
Looking to reschedule this game to Saturday September 26 still at 3:00 PM at SCORE complex. I've talked with the coach of NP and he said that would work. Looking at IA soccer website needs to get NP admins approval and then it can be sent to IA Soccer to confirm and update the schedule. Let me know if you need anything else

Team Staff

Mark Rhodes Team Admin
Nevada U11 Girls
Sep 9, 2026 @ 6:45 PM
To: Nevada Soccer Club Club Admin
Looking to reschedule this game to Saturday September 26 still at 3:00 PM at SCORE complex. I've talked with the coach of NP and he said that would work. Looking at IA soccer website needs to get NP admins approval and then it can be sent to IA Soccer to confirm and update the schedule. Let me know if you need anything else

Mark Rhodes Team Admin
Nevada U11 Girls
Sep 8, 2026 @ 7:24 PM
To: NPU G11A Team Admins
Hi Coach, I'm reaching out to see about moving our match on the 27th as I am out of town that day. Do you think we could play the day before on Saturday September 26th? I believe our field is available all day so could possibly keep everything the same just a day earlier If you want to talk in person or find texting is easier I can be reached at 515-231-9476. Mark Rhodes

Step 6: Request Schedule Change

The screenshot displays the PlayMetrics interface for a soccer club. A modal window titled "Rescheduled" is open, showing details for Game #225619. The game is between Nevada U11 Girls (Home Team) and NPU G11A (Away Team) at SCORE Recreation Athletic Complex - Field 2 on Sep 26, 2026 at 3:00 PM CT. The modal includes tabs for Details, Roster, and Infractions. A red arrow points to the "Request Schedule Change" button in the top right corner of the modal. Below the game details, there is a "Team Staff" section for both teams. Two blue boxes labeled "Email & phone number" are placed over the contact information for the coaches.

Game #225619

Details | Roster | Infractions

Division: U11 Girls | Date: Sep 26, 2026 - 3:00 PM CT | Location: SCORE Recreation Athletic Complex - Field 2

Iowa Soccer League - Rec Central Fall 2026

Home Team
Nevada U11 Girls
Nevada Soccer Club

VS

Away Team
NPU G11A
North Polk United Soccer Club

Team Staff

Nevada U11 Girls
Nevada Soccer Club

Name	Contact Info
Mark Rhodes Head Coach	Email & phone number
Hattie Rhodes Assistant Coach	

NPU G11A
North Polk United Soccer Club

Name	Contact Info
Joe Ruddy Head Coach	Email & phone number

Request Schedule Change

Print Game Card

Step 7: Make Changes

The screenshot shows a web application interface for requesting a schedule change. The form is titled "Request a Schedule Change" and includes the following sections:

- Matchup:** HOME Nevada Soccer Club Nevada U11 Girls vs AWAY North Polk United Soccer Club NPU G11A
- Schedule Request Details:**
 - Rescheduling Reason:** A dropdown menu with a yellow highlight.
 - Date and Time:**
 - Date:** Sat, September 26, 2026 (highlighted in yellow)
 - Start Time:** 03:00 PM (highlighted in yellow)
 - Location:**
 - Facility Name:** SCORE Recreation Athletic Complex (highlighted in yellow)
 - Address:** 1545 Fawcett Pkwy, Nevada, IA 50201
 - Field Name:** SCORE Recreation Athletic Complex 2 (highlighted in yellow)
- Additional Details (optional):** A text area with a yellow highlight.

At the bottom of the form, there are two buttons: "Cancel" and "Continue". A large red arrow points from the bottom left towards the "Continue" button.

Email mwilson@iowasoccer.org if you have any challenges or issues the Facility Name or Field Name.

RECOMMEND: Include additional comments that will be helpful to opponent Club Admin & League Admin for approval (ex: confirmed with referee / facility director to move to Field # 2).

HOME SITE: It is responsibility of those requesting the changes to confirm with facility directors & referee assignors.

LEAGUE SITE: Contact League Director to confirm availability.

Scheduled Messages 3

Game #225619

Details Roster Infractions

Division: U11 Girls Date: Sep 27, 2026 - 3:00 PM CT Location: SCORE Recreation Athletic Complex - Field 2

Confirm

✓ **Requesting Schedule Change for Game #225619**

You are about to request a schedule change for game #225619. You will be notified once a decision has been made.

Request Details

Game ID	Date	Location
225619	Sat Sep 26, 2026, 3:00 PM	SCORE Recreation Athletic Complex - Field 2

< Back Confirm Request

Step 8: Confirm Request



Schedule Change Request

In Club Review

Original Game Details

Game ID

225619

Date

Sun Sep 27, 2026, 3:00 PM

Location

SCORE Recreation Athletic Complex - Field 2

Matchup:

HOME

Nevada Soccer Club

Nevada U11 Girls

VS

AWAY

North Polk United Soccer Club

NPU G11A

Request Details

Reason

Team Conflict

New Date

Saturday, Sep 26, 2026

Time

3:00 PM

Location

SCORE Recreation Athletic Complex - Field 2

Submission Details

Submitted By

Jill Lomp, Nevada Soccer Club

Club Admin

Waiting On Decision From

North Polk United Soccer Club

Club Admin

Waiting On Decision From

Governing Admin

Cancel Request

Step 9: Review Process

